REAL ESTATE AGENTS
LICENSING BOARD

CHECKLIST FOR APPLICATION FOR REAL ESTATE SALESPERSON

(Please submit this documents with your application)

- ☐ 1. Birth Certificate
- ☐ 2. Passport photo
- ☐ 3. Identification Card
- ☐ 4. Approval from Immigration Department (For Foreign Individuals)
- ☐ 5. Police Clearance to be addressed and posted to:

  The Registrar
  Real Estate Agents Licensing Board
  P.O Box 19239
  SUVA

- ☐ 6. The contract between the licensed real estate agent and their salesperson
- ☐ 7. Reference from previous employer (2 years valid). If unemployed, please provide a Statutory Declaration.
- ☐ 8. Certified copies of Academic qualifications
- ☐ 9. Real Estate Salesperson Application Fees $70.00 (VIP)

  <u>Fees payment can be done:</u>

  - REALB Office
  - BSP Account No. 8402533 (Put Company name & Salesperson name as narration)
  - Mpaisa
  - MyCash